Position Announcement

Western Connecticut State University
Library Services
Adjunct Librarian – Reference

Western Connecticut State University is pleased to announce applications are being accepted for part-time adjunct librarian position in Library Services department.

WCSU is committed to enhancing our diverse university community by actively encouraging people with disabilities, members of LGBTQIA and BIPOC communities, veterans, and women to apply. We take pride in our pluralistic community and continue to seek excellence through diversity and inclusion. WCSU is honored to be awarded the federal designation as a Hispanic Serving Institution (HSI). This accomplishment marks a pivotal moment in our progress toward fostering diversity, equity, and inclusion within our campus community.

Western Connecticut State University Libraries are dynamic learning centers which foster the discovery, creation, and reinterpretation of knowledge, in support of student success. The faculty and staff are committed to enhancing learning and teaching by connecting researchers with information resources designed to meet the curricular, intellectual, and professional needs of the university community. Additional information about the libraries may be found at http://library.wcsu.edu. Information on the University may be found at: www.wcsu.edu.

Job Description: Provides traditional and virtual reference and research assistance to the university community. Instructs students, faculty, staff, and local patrons in the use of library materials, resources, and technologies and in accessing both in-person and online information resources. Assists in the creation of educational material, including research guides, handouts, audiovisual materials, and other assorted online content. In the absence of a full-time librarian, may supervise library technicians and student workers in the operation of library services and spaces. Maintain fluency in new literature, technologies, trends and advances in the profession that can enhance information discovery and delivery. Develop an ongoing understanding students' evolving needs and provide services in ways that are most convenient for them. Maintain currency with library resources, seek out professional development opportunities, and apply new knowledge effectively in the workplace. May be required to report to and oversee opening and closing procedures for both campus locations. Performs other duties as assigned by the Reference & Business Research Librarian. Must be willing to work holidays, evenings, and weekends.

Required Qualifications: Candidates must possess an ALA accredited master's degree. Must have prior professional experience with providing library references and instruction services to diverse populations. Prior professional experience with integrated library systems. Proficiency with library, educational and instructional technologies. Excellent interpersonal, oral and written communication skills. Knowledge of mark-up languages and website design. Ability to troubleshoot hardware and software problems. Experience with office suites/productivity software (e.g. Adobe Creative Cloud and Office 365). Must be willing to work holidays, evenings and weekends.

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Preferred Qualifications: Prior supervisory experience. Working proficiency in Spanish or Portuguese. Proficiency with library, educational, and instructional technologies. Knowledge of and commitment to proven teaching strategies and practices. Knowledge of cataloging standards and bibliographic utilities. Experience with Springshare software.

Salary & Benefits: The current minimum starting salary is $49.19 per hour, with up to 19 hours per week. Some evenings and weekends may be required. Additional information on benefits can be found at www.wcsu.edu/hr/benefits/. Part-time faculty at WCSU are represented by the American Association of University Professors.

All employment, if offered, is contingent upon proof of citizenship or employability under the requirement of the Immigration and Control Act (IRCA) and the successful passing of a background check. WSCU is committed to providing a safe campus community. Background investigations include reference checks, and a criminal history record check.

Application Process: Please send a cover letter, three references, and a resume to gongx@wcsu.edu. Review of applications will begin on **Monday, December 7, 2026** and will remain open until the position is filled.

Western is an Affirmative Action Equal Opportunity Educator/Employer