



**Position Available:** Part-Time Librarian I

**Department:** Reference

The Hicksville Public Library is in search of a friendly, enthusiastic candidate to work in the Reference Department.

**Responsibilities include:**

- Provide excellent customer service.
- Assist patrons with research, locating materials, reader's advisory, and technology support.
- Utilize current technologies and library systems, including Sierra, Vega, Events Calendar, and other software.
- Contribute to collection development, including selection and weeding.
- Assist in planning and implementing programs and events for adult patrons.
- Promote and demonstrate library programs and services through outreach efforts to the community.
- Perform additional duties as assigned.

**Schedule & Availability:**

- This position may include daytime, evening, and weekend shifts for a total of up to 17 hours per week.

**Starting Salary:**

- \$28.50 per hour

**Qualifications:**

- MLS Degree in Library and Information Science
- NYS Public Librarian's Certificate

This is a non-competitive Civil Service position. Your name will not be removed from the Civil Service list.

Interested candidates should email their resume to [employment@hicksvillelibrary.org](mailto:employment@hicksvillelibrary.org)