



Oyster Bay-East Norwich Public Library

89 E. Main Street, Oyster Bay, New York 11771
516-922-1212

Michele Vaccarelli, Director

1/31/25

Part-Time Librarian Trainee

Position Available in the Children's Department

The Oyster Bay-East Norwich Public Library is seeking a Librarian Trainee to fill a part-time position in our bustling Children's Department. The ideal candidate should be friendly, creative, approachable, computer-savvy, and enthusiastic about working with children from birth through 5-6th grade.

Duties include, but are not limited to:

- Assisting at the Children's Desk with reference services, including reader's advisory
- Assisting with Children's Programs and Storytimes
- Assisting with library marketing, craft-prep, and themed book displays
- Other projects and tasks as assigned

Hourly Wage:

- Salary range \$28.02 – \$30.00 per hour

Qualifications:

- Librarian Trainee applicants must be accepted into an ALA-accredited Master of Library Science Program.

Hours:

- Up to 17 hours per week. Minimum of two evenings per week (Monday and Tuesday 5 – 9 pm) and two Saturdays per month (one 9 – 5, one 10 – 2). Additional daytime and/or evening hours as needed.

Interested candidates may apply by emailing a cover letter and resume to
Michele Vaccarelli, Director, obenpljobs@nassaulibrary.org

PLEASE INCLUDE PT LIBRARIAN TRAINEE IN THE EMAIL SUBJECT LINE

This is a non-competitive civil service position. The Oyster Bay-East Norwich Public Library is a member of the NYS Retirement System and is a CSEA Union Library.

The Oyster Bay – East Norwich Public Library is an equal opportunity employer.