



REED MEMORIAL LIBRARY
1733 RT 6 Carmel, NY 10512
845-225-2439
carmellibrary.org

The Reed Memorial Library of Carmel, New York, seeks an enthusiastic full-time (35 hours/week) Library Director committed to providing excellent library services to our community. The Director will be in charge of the operation of the library and all its facilities, buildings, and grounds, select and manage materials for the library's physical and online collections, pursue connections with local community organizations, and help develop and administer the library's budget and use of public funds. Previous experience coordinating and overseeing ongoing repairs and maintenance projects is highly desirable.

For a full description of the responsibilities visit:

<https://www.putnamcountyny.gov/component/zoo/item/library-director-i?Itemid=101>

A Master of Library Science degree plus four years of professional library experience is preferred. Special Requirement: Professional Librarian Certificate issued by the State of New York.

This is a Putnam County Civil Service position. For a permanent appointment, the selected candidate must be reachable on an appropriate Civil Service List of Eligibles once the examination is given and the list established.

Salary ranges from \$60,000-\$68,000 depending on education and experience.

Consideration will be given to interested candidates who respond with a cover letter and resume by February 15th, 2025, to programs@carmellibrary.org and include "Library Director Position" in the Subject field.

Feel free to email me with any questions.

Janice Regula, Interim Director

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