

JOB ANNOUNCEMENT: Full-Time Techmobile Coordinator

The Nassau Library System (NLS), a cooperative library system that serves the 54 public libraries in Nassau County, NY, is seeking a self-starting, adaptable "people-person" to support member libraries and partner agencies in digital literacy and community engagement initiatives. The Techmobile is a 24-foot Sprinter van custom designed for library outreach.

PRIMARY RESPONSIBILITIES

- Oversees the NLS Techmobile service, initiating collaborations with member libraries and partner agencies, scheduling, and facilitating Techmobile activities in the field; Drives the NLS Techmobile and operates its equipment at events at various locations.
- Works directly with community members to improve people's awareness of library services as well as their confidence with modern technology.
- Conceives, plans, and executes special technology-based projects for member libraries; Leads meetings with member libraries and develops instructional documentation.
- Continually adapts Techmobile services to best meet the needs of member libraries and community members.
- A full job description is available at nassaulibrary.org/careers.

QUALIFICATIONS & REQUIREMENTS

- Bachelor's degree in relevant subject, or combination of education, experience, certification, and/or training necessary to succeed in the position.
- At least one year of employment in a direct customer service role. Bilingual skills preferred.
- Ability to explain and teach basic technology concepts; Capable of producing clear and concise written and visual instructions and project documentation.
- Evening and weekend work as required, based on schedule of Techmobile events.
- NYS Driver's License in good standing (CDL not required) and the ability to operate the Techmobile in all weather conditions.
- Lifting up to 30 lbs.; Pushing up to 100 lbs. using wheeled carts; Sitting and standing for periods of time in a smaller space.

Compensation & Benefits

Starting salary **\$65,000 - \$75,000** depending on relevant experience and qualifications. Excellent benefits. NLS is not subject to Civil Service. This position is part of the collective bargaining unit.

Apply

Send resume with cover letter to the attention of Nicole Scherer, Assistant Director, at careers@nassaulibrary.org. Preference will be given to applications received by **February 7, 2025**, but applications will be accepted until the position is filled. NLS is an equal opportunity employer.