Stony Brook University

Director of AI

APPLY HERE

Required Qualifications (as evidenced by an attached resume):
Master's degree (foreign equivalent or higher) in a relevant field. Five (5) years of full-time successful management experience in increasingly responsible positions. Three (3) years of experience with AI technologies, such as natural language processing, machine learning, or data analytics. Proven track record of managing technology-driven projects.

Preferred Qualifications:
Teaching and mentoring experience in the use of AI tools. Experience with interdisciplinary collaboration. Contributions to open-source repositories. Strong understanding of ethical standards and data privacy laws. Proven track record of managing technology-driven projects in a library or academic setting.

Brief Description of Duties:
The Director of Artificial Intelligence for Libraries will spearhead our AI transformation, bringing deep technical expertise in several AI domains such as machine learning, natural language processing, and data analytics to lead strategic initiatives integrating AI technologies across all library operations. This position demands hands-on experience developing and implementing AI solutions, combining technical innovation with academic leadership. Working closely with library staff, faculty, and IT teams, the director will develop and implement sustainable AI solutions that address the evolving needs of our academic community. The incumbent must possess strong leadership and interpersonal skills with the ability to work collaboratively across diverse teams. The incumbent must possess excellent written and verbal communication skills for effectively conveying technical concepts to non-technical audiences. The successful incumbent must possess a commitment to diversity, equity, and inclusion with a commitment to responsible AI use and compliance in academic settings in technology use and deployment.

- Strategic Leadership:
    - Develop and implement a strategic vision for AI initiatives within the libraries that align with institutional goals. Develop policies and procedures to guide AI initiatives and ensure their alignment with Stony Brook, New York State, and federal guidelines. Foster an AI-driven culture across all library operations.
- Collaboration & Outreach:

- o   Collaborate with the library-based Director of Innovation to oversee the building of the AI lab and incorporate AI capabilities in future labs. Liaise with the newly formed AI Innovation Institute (AI3) at Stony Brook University, a new initiative focused on advancing artificial intelligence research, innovation, and interdisciplinary collaboration to address real-world challenges for additional funding opportunities and Work with faculty, researchers, and students to support AI-based research and foster partnerships across campus.

- Ethical AI Practices and Governance:

  - o   Champion ethical and transparent uses of AI in library settings, focusing on privacy, equity, and accessibility. Develop policies and governance around AI usage and interface with broader University, SUNY, State, and US policies.

- Innovation in Services:

  - o   Identify opportunities to enhance library services through AI, including optimizing discovery services, research support, procurement, etc.

- Project Management:

  - o   Lead AI-focused projects and ensure cross-campus system integration with AI apps/agents. Manage multiple projects, ensuring goals are met on time and within budget.

- Training & Education:

  - o   Develop training programs to build AI literacy among library staff and users, empowering them to use AI tools effectively and ethically.

- Evaluation & Assessment:

  - o   Continuously evaluate the impact of AI initiatives and recommend improvements based on user needs and industry best practices.

- Other duties or projects as assigned as appropriate to rank and departmental mission.

Special Notes:
This is a full-time appointment. FLSA Exempt position, not eligible for the overtime provisions of the FLSA. Minimum salary threshold must be met to maintain FLSA exemption.

In addition to the employee's base salary, this position is eligible for $3,400 UUP annual location pay, paid biweekly.

For this position, we are unable to sponsor candidates for work visas.

Resume/CV and cover letter should be included with the online application.

Stony Brook University is committed to excellence in diversity and the creation of an inclusive learning and working environment. All qualified applicants will receive consideration for

If you need a disability-related accommodation, please call the university Office of Equity and Access (OEA) at (631) 632-6280 or visit OEA.

In accordance with the Title II Crime Awareness and Security Act a copy of our crime statistics can be viewed here.

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Job Number: 2404390

Official Job Title: Director

Job Field: Administrative & Professional (non-Clinical)

Primary Location: US-NY-Stony Brook

Department/Hiring Area: SBU Libraries

Schedule: Full-time

Shift :Day Shift Shift Hours: 8:30 am - 5:00 pm

Posting Start Date: Jan 8, 2025

Posting End Date: Feb 7, 2025, 11:59:00 PM

Salary: $120,000 - $143,800

Appointment Type: Regular

Salary Grade:SL6

SBU Area: Stony Brook University