



### Access Services Librarian

Centenary College of Louisiana invites applications for an **Access Services Librarian**. This individual facilitates access to the Magale Library collected resources, oversees the circulation of materials, and holds primary responsibility for the maintenance of the ILS, including configuring and running regular reports on material usage. This individual also collaborates in developing library use and information literacy programming focused on the local collection, gathers and analyzes data for the assessment of library services, and participates in supervising student workers. Limited evening and occasional weekend work may be required. This a full-time, 12-month, non-exempt position.

The Access Services Librarian has these primary responsibilities:

**Circulation and Access** including managing ILS and circulation of library materials; ensuring collection integrity by maintaining collections in good order; and coordinating and maintaining course reserves.

**Information Literacy and Outreach** including working to increase awareness and usage of Magale's collections; collaborating with other librarians to sustain and develop library programming focused on collection access and usage; creating exhibits and displays highlighting different aspects of Magale's collections; and developing and maintaining LibGuides and other resource-use scaffolding tools;

**Assessment** including coordinating student worker recording of gate count, areal count, circulation statistics, and reference interactions; generating monthly report of library usage metrics and updates cumulative log; developing novel means of assessing students' use of library resources; and participating in the preparation of IPEDS and ACRL reports as well as the annual program review.

**Professional and Service** including participating in regular professional development; monitoring and exploring industry trends in circulation and access services and suggesting new products for incorporation into Magale's resources; and serving as needed on campus committees and working groups.

Minimum qualifications for this position include an ALA-accredited Master of Library/Library and Information Science or equivalent, a deep love of libraries and learning, and the ability to collaborate with diverse constituents. Preference will be given to individuals with an additional Master's in any discipline, experience at a selective, private, residential, liberal arts college, and teaching or tutoring experience.

Centenary College of Louisiana is a selective, residential, national liberal arts college. Centenary's beautiful campus in Shreveport's Highland neighborhood is home to a community of faculty, staff, and students who encourage each other to think critically, care deeply, and achieve more. Centenary is Louisiana's only U.S. News & World Report Top National Liberal Arts College and is ranked as one of Princeton Review's "Best 388 Colleges." The College is located in the Shreveport-Bossier City metroplex in NW Louisiana which boasts a rich cultural heritage and easy access to other major cities in the South.

Centenary offers excellent benefits to employees including comprehensive insurance options, retirement matching, tuition remission and exchange programs, free on campus benefits including membership to the campus fitness center and entry to all athletic and performance events, and annual support for professional development.

Centenary College is committed to providing students with a firm foundation in the liberal arts and to the value of civic debate, the integrity of science, and the inherent usefulness of the liberal arts to help students lead lives of meaning. Centenary recognizes that diversity is essential to its goal of providing an educational environment where students explore the unfamiliar, invent new approaches to understanding, and connect their work and lives to the world at large. We thus welcome applicants who would add to the College's diversity of ideas, beliefs, experiences, and cultural backgrounds. Women, minorities, veterans, and people with disabilities are especially encouraged to apply. EOE.

For full consideration, applications should be submitted by February 28. Applicants should submit a letter of application and curriculum vitae. Candidates who advance in the search will be asked to provide unofficial transcripts and the names, telephone numbers, and email addresses of three references.

Official transcripts and a background check are required before a candidate can be hired.

To apply, send application materials to [hr@centenary.edu](mailto:hr@centenary.edu) or:

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