



Growing with Our Community

LEVITTOWN PUBLIC LIBRARY

1 BLUEGRASS LANE LEVITTOWN, N.Y. 11756-1292 (516) 731-5728 FAX (516) 735-3168
<http://www.levittownpl.org> Trina Reed, Director

Part-Time Teen Librarian I Position Available

The Levittown Public Library is currently seeking an enthusiastic Librarian dedicated to public service to work in our busy Teen Department. Candidates will be required to work up to 17 hours per week. Schedule will include nights and weekend hours.

Duties include, but are not limited to:

- Provide general and in-depth reference services using a variety of print and online resources, both in person at the public service desk and by phone, via text, email and chat.
- Assist with the selection and ordering of library materials using online sources.
- Assist library users on computers/technology items, mobile devices and apps.
- Plan and conduct programs for teens in grades 6–12.
- Other projects as assigned.

Qualifications:

- MLS Degree in Library Science and NYS Public Librarian's Certificate.
- Previous experience working as a Librarian and knowledge of literature is preferred.
- Excellent customer service, oral and written communication, presentation and technology skills.
- Ability and willingness to learn new emerging technologies, and work cooperatively and collaboratively.
- Knowledge of social media and experience with STEM programming a plus.

Hourly Salary Range:

- \$26.88 - \$30.77

**This is a non-competitive Civil Service Position.
Your name will not be removed from a Civil Service list.**

Interested candidates should email a copy of their resume by

Monday, May 20, 2024 to:

Irene Winkler, Assistant Library Director

employment@levittownpl.org

The Levittown Public Library is an equal opportunity employer.