

Application Process

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Content Acquisitions Lead

Stony Brook University: Provost Office: Library

Location Stony Brook University

Open Date Mar 11, 2024

Deadline Apr 11, 2024 at 11:59 PM Eastern Time

Description

This is a tenure track position. Internal/external posting. Anticipated start date: As soon as possible.

Responsibilities & Requirements

Reporting to the Associate Dean for Collection Strategy and Management, the Content Acquisitions Lead will play an integral role in the licensing, managing, accessibility requirements, and tracking of library resources, including emerging formats. This position will provide leadership, guidance, training, and workflow management in a collaborative and diverse work environment. The Content Acquisitions Lead will be expected to participate in faculty activities such as research and scholarship, faculty governance, and professional activities consistent with University standards for promotion and tenure.

- Evaluate and recommend new acquisitions tools and systems to increase efficiency and streamline workflows.
- Establish policies and procedures, and set priorities in resource management.
- Review license agreements to ensure compliance with local policy and standards.
- Apply values of diversity, equity, inclusion and accessibility to acquisitions policies, practices and workflows.
- Provide budget data and reports to assist in collection development planning.
- Maintain funds and ledgers in Alma Library Services Platform.
- Manage vendor relationships and identify opportunities for budget efficiencies.
- Assist in resolving access issues.
- Promote a culture of experimentation and entrepreneurship throughout the libraries to drive continuous improvement and creative solutions in metadata services.

About the Libraries

The University Libraries are an essential partner in Stony Brook University's mission of global leadership in research, discovery, and learning, positioning ourselves as the hub of collaboration, digital innovation, open

scholarship, and creativity. We provide the best possible access to a wide-range of resources in multiple formats and world-renowned special collections and actively contribute to student success and faculty productivity through teaching and research services in alignment with the University's strategic priorities. As the largest academic research library on Long Island, the Libraries serve as a vital resource for regional and global communities.

The University Libraries play a key role in advancing the University's commitment to furthering diversity, equity, inclusion, and accessibility in our spaces, collections, services, and outreach. We have a strong commitment to DEIA values in our hiring, training, and daily work practices where differences are acknowledged, respected, and celebrated. We welcome candidates who genuinely embrace the empathy, courage, self-reflection, and intentionality of a diverse and inclusive workplace to apply.

Qualifications

Required Qualifications:

- Relevant advanced degree (or foreign equivalent) with a combination of education and experience commensurate with requirements of this position.
- At least one year of experience with library acquisition activity.
- Record of professional activities, including scholarly activity, presentations, or engagement in professional organizations.

Preferred Qualifications:

- Demonstrated ability to manage projects with multiple team members.
- Experience working with vendors and/or consortia.
- Ability to coordinate activities and generate reports in Alma or a similar Library Services Platform.
- Interest in leveraging emerging technologies and approaches to the field.

Application Instructions

This is a Tenure Track position at the rank of Senior Assistant Librarian. Salary \$83,000 plus \$3,087 location stipend.

FLSA Exempt position, not eligible for the overtime provisions of the FLSA. Internal and external search to occur simultaneously. Anticipated Start Date: As soon as possible. **Applications will be accepted until the position is filled. However, to guarantee consideration, please apply before April 11, 2024.

Application Instructions for online submission:

- Application letter explaining your qualifications, relevant experience, and commitment to diversity, equity, and inclusion.
- Curriculum vitae.
- 3 references (contact information only). References will only be contacted for the finalist.

For questions regarding this position, please contact search committee chair, Gisele Schierhorst at gisele.schierhorst@stonybrook.edu.

The selected candidate must successfully clear a background investigation.

In accordance with the Title II Crime Awareness and Security Act, a copy of our crime statistics is available

upon request by calling (631) 632- 6350. It can also be viewed online at the University Police website at <http://www.stonybrook.edu/police>.

Equal Employment Opportunity Statement

Stony Brook University is committed to excellence in diversity and the creation of an inclusive learning, and working environment. All qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, pregnancy, familial status, sexual orientation, gender identity or expression, age, disability, genetic information, veteran status, and all other protected classes under federal or state laws.

If you need a disability-related accommodation, please contact the Office of Equity and Access at (631)632-6280.