



47 Powell Avenue, Bethpage, NY 11714 | 516 • 931 • 3907

June 22, 2023

Part-Time Community Engagement Librarian Position Available in the Reference Department

The Bethpage Public Library is seeking a part-time Community Engagement Librarian to represent the library at community events and manage our social media accounts. Ideal candidates will be friendly, organized, dependable, flexible, and a team player. Must be well-versed in Facebook, Twitter, and Instagram; knowledge of TikTok a plus. This position will also include shifts at the Adult Reference Desk. Additional projects as assigned.

This is a Non-Competitive Civil Service position. You do not need to be on a Civil Service list, and you will not be removed from any Civil Service list.

Duties include, but are not limited to:

- Attend and represent the Library at community meetings and events.
- Collaborate with Head of Reference and Graphic Designer to manage social media accounts.
- Schedule posts and create content for Facebook, Twitter, and Instagram.
- Create and manage brand-new TikTok account.
- Provide Reference services, including technology assistance, at the Adult Reference desk.
- Other projects, as assigned.

Qualifications: MLS Degree from an ALA-accredited program. Current NYS Professional Librarian Certificate.

Hours: Fridays 9 AM – 5 PM, with additional shifts based on scheduled community events and library programming. Fill-in hours available on an as-needed basis. Up to 17 hours per week.

Salary: \$27.00 - \$27.50 per hour

Benefits: Part-Time employees are eligible to participate in the New York State Retirement System, as well as an additional 403B plan. PTO granted after one year of service.

Interested candidates may apply by emailing a resume to Lisa Dobra, Library Director, at ldobra@bethpagelibrary.info. Preference will be given to applications received by **Thursday, July 6, 2023**, but applications will be accepted until the position is filled.