

## Palisades Free Library Full Time Youth Librarian

January 2023

The Palisades Free Library is seeking a youth librarian to join our friendly and dedicated staff. We are looking for someone who loves to work with families and young people, from infants through high school. The successful candidate has an MLS with coursework in serving youth populations, is knowledgeable about children's literature, and can manage a variety of activities for a small and thriving library community. Students who have completed coursework in children's services are encouraged to apply.

The Palisades Free Library is an association library located in Rockland County and serves a community of 1,400 residents with diverse intellectual interests. The Palisades Free Library is an equal opportunity employer, committed to attracting and retaining a diverse staff and creating a work environment that is inclusive, equitable, and welcoming.

The position is for a 35 hour workweek, and includes one evening a week and one weekend a month. The salary is \$54,000, includes NYSHIP health benefits, a 401K plan, and 4 weeks paid vacation.

Interested individuals should send a cover letter and resume to Maria Gagliardi at [mgagliardi@palisadesfreelibrary.org](mailto:mgagliardi@palisadesfreelibrary.org) by January 16, 2023.

### General Duties:

Selects youth materials, coordinates youth programming, and offers reader's advisory for ages 0 through high school. Works with members of the public of all ages at the reference desk answering reference questions, suggesting reading materials, and assisting with library computers and equipment.

- Conducts storytimes for children ages 0 - 5 and their caregivers
- Runs a monthly Teen Advisory Board meeting and coordinates teen volunteers for events
- Hires presenters for youth programming
- Manages summer reading program for children and young adults
- Organizes, displays and maintains the collection in the children's room and YA section
- Conducts outreach to the community through school visits
- Posts to Instagram, Facebook and other social media accounts; the youth services librarian is responsible for promoting/marketing youth programming
- Manages the Youth Services materials and program budget under the guidance of the director

### Required Knowledge, skills and abilities:

- Masters of Library Science or currently enrolled in ALA accredited school
- Coursework in serving youth populations
- Knowledge of and interest in children's literature
- Knowledge of trends and practices in the field of youth librarianship
- Enjoys working with children and families
- Ability to work as part of a team and work independently