## PAID ARCHIVAL INTERNSHIP

## SONY MUSIC ENTERTAINMENT ARCHIVES

The Sony Music Entertainment Archives, located in the SONY Building at 25 Madison Ave. in Manhattan, houses the archival materials for Sony's music companies. Sony Music is the parent company for the two oldest recorded music companies in the world, Columbia and RCA Victor, as well as other companies such as Arista and Zomba Records.

The Archives maintains historic documentation, an extensive library of photographic and other visual materials, an LP and CD library, and other various company materials.

The Archives is seeking an intern for Winter 2023. The intern will perform various library related tasks, including but not limited to: cataloging of documents and books; organizing and reshelving collections of documents, lps, and cds; and organizing, documenting, and archivally re-housing large segments of the company's photo collection.

## PROGRAM ELIGIBILITY

In order to participate in our paid internship program, you must:

- Be enrolled in a matriculated program, in pursuit of an Associate's, Bachelor's, or Graduate degree at an accredited institution and provide Official Transcript documentation of your degree progress.
- Be at least in sophomore class standing or above.
- Flexibility to work on-site in New York City
- Be authorized to work in the United States.

Please submit a résumé and cover letter to Tom Tierney: <u>Thomas.tierney@sonymusic.com</u>.