

Brooklyn Law School Library Fellows Program

The Brooklyn Law School Library is pleased to announce two paid library fellowship opportunities for the Spring 2023 Semester. This new fellowship program is designed to provide current library students with opportunities to perform foundational work in public services, reference, archives, and digital collections. Under the guidance of the Director of the Law Library and the Associate Librarian for Public Services, the library fellows program aims to provide fellows with valuable training and experience, while enabling the library to pursue new projects.

Qualifications:

- Candidates must be enrolled in an accredited Master's degree program in Library Science or Information Science.
- Outstanding oral and written communication skills.
- Demonstrated ability to work both independently and collaboratively as a member of a team.
- Ability to prioritize projects as needed.
- Previous customer service experience is preferred, but it is not required.
- Candidates possessing a J.D. are also preferred, but a J.D. is not required.

**Please note previous experience working in a library is not required. This is an entry level opportunity to give current students an opportunity to gain experience working in an academic law library.

Duties:

- Helps staff and manage the circulation desk. May require working in the evening.
- Provides reference service and support to faculty, students, and alumni.
- Develops expertise in all research databases to which the library subscribes.

Pay: \$15 per hour

Hours: 15-20 hours a week

Start Date: January 2023

How to Apply:

Please email your resume, cover letter and list of three references to kathleen.darvil@brooklaw.edu