



Growing with Our Community

# LEVITTOWN PUBLIC LIBRARY

1 BLUEGRASS LANE LEVITTOWN, N.Y. 11756-1292 (516) 731-5728 FAX (516) 735-3168  
<http://www.levittownpl.org> Trina Reed, Director

## Part-Time Young Adult Trainee Position Available

The Levittown Public Library is currently seeking an enthusiastic Librarian Trainee dedicated to public service to work in our Young Adult Department. Candidates will be required to work up to 17 hours per week. Schedule will include nights and weekend hours.

### Duties include, but are not limited to:

- Provide general reference services using a variety of print and online resources, both in person at the public service desk and by phone, via text, email and chat.
- Assist the Department Head with the selection and ordering of library materials using online sources.
- Provide assistance to library users on computers/technology items, mobile devices and apps.
- Provide assistance to library programs and events.
- Other projects as assigned.

### Qualifications:

- Eligible candidates must be enrolled in ALA accredited MLS program.
- Excellent customer service, oral and written communication, presentation and technology skills.
- Ability and willingness to learn new emerging technologies, and work cooperatively and collaboratively.
- Must be a Nassau County Resident.

### Hourly Salary Range: \$20.53 - \$22.92

This is a non-competitive Civil Service position.

Interested candidates should email a copy of their resume by

**Monday, August 29, 2022** to:

Maryann Ferro, Assistant Library Director

[employment@levittownpl.org](mailto:employment@levittownpl.org)

The Levittown Public Library is an equal opportunity employer.