

OPEN POSITION

PART TIME LIBRARIAN(S) or TRAINEE(S)

Childrens Department

@ Main Library & Parkville Branch (2 POSITIONS)

The Great Neck Library is seeking friendly, energetic, highly motivated part-time librarian(s)/Trainee(s) to provide excellent customer service to children and parents. The successful candidate(s) must be friendly, hard-working and knowledgeable about children's literature, digital services and video gaming with ability to work a flexible schedule.

Duties and Responsibilities include:

- Provide reference, research and reader's advisory service to parents and children in a busy 4 location library system
- Collection Development and Book Displays
- Possess a hands-on, working knowledge of digital services and library download services on various devices and be comfortable showing and promoting these services
- Work independently and collaboratively on projects and programs
- Position may involve prolong periods of sitting and lifting of up to 25 lbs.
- Other duties as assigned

Qualifications & Experience Required:

- MLS or MLIS from ALA accredited institution or completion of 12 credits towards the degree
- For Librarians-New York State Public Librarian's Professional Certificate required at time of employment
- Experience working with children (birth – 6th grade) and parents

Schedule:

Part Time- includes Days, Nights and Saturdays. Sundays as needed.

Starting Salary Range:

Part Time: \$25.90 per hour Librarian/\$22.07 per Trainee
This is a Union position and is non-civil service.

Reply with resume, cover letter, and references by August 12, 2022:

Great Neck Library
159 Bayview Ave.
Great Neck, NY 11023
employment@greatnecklibrary.org

No Phone Calls Please

The Great Neck Library is an Equal Opportunity Employer.



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