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## Position

Title: Zero Waste Partnerships & Events: Graduate Student Aide

Location: DSNY offices in Lower Manhattan or at in-person events or programs citywide

Term: Ongoing (part-time when school is in session with option to work full-time during breaks)

Compensation: \$19.90 (Hourly)

## Organization Description

The New York City Department of Sanitation (DSNY) keeps New York City healthy, safe, and clean by collecting, recycling, and disposing of waste, cleaning City streets and vacant lots, and clearing snow and ice. DSNY is the nation's largest municipal sanitation agency, with nearly 10,000 employees, 59 district garages, and a fleet of more than 5,000 trucks, cars and other types of equipment. The Department clears litter, snow and ice from approximately 6,500 miles of City streets and removes debris from vacant lots as well as abandoned vehicles from City streets.

## Unit description

New York City has set an ambitious goal to send zero waste to landfills in its efforts to combat climate change and is also prioritizing litter removal and neighborhood beautification as part of the overall COVID recovery strategy. The Sanitation Foundation ([www.sanitationfoundation.org](http://www.sanitationfoundation.org)) is the official non-profit of the NYC Department of Sanitation and is supporting the agency's efforts to deliver on these initiatives. The Foundation fosters innovative public/private partnerships to support DSNY in achieving the shared vision for a healthier, cleaner, more sustainable NYC.

The Foundation is in an exciting phase of growth. After achieving early success with its sustainable fashion programming and three successful 1,200+ person events to combat food waste, the organization is now embarking on a newly adopted strategic roadmap for growth. The Graduate Aide will join a dynamic team and work on a variety of projects that engage New Yorkers in cleanliness, waste reduction and appreciation for the DSNY workforce.

## Responsibilities

The Graduate Aid will report directly to the Senior Advisory for Partnerships/Executive Director of the Sanitation Foundation and will work on various high-profile initiatives, including but not limited to:

- Supporting the strategic planning and execution of two flagship zero-waste events: the [Food Waste Fair](#) and [ReFashion Week](#)
- Supporting the Corporate Volunteer Program
- Supporting the growth of our new and fast-growing Community Cleanup program and help develop educational resources for cleanup organizers
- Facilitating Zero Waste Workshops for corporate groups and other external partners

## **Qualifications/Special Skills**

- Matriculation at an accredited graduate school is required. Employment is conditioned upon continuance as a student in a college or graduate school.
- Strong project management experience
- Passion for environmental sustainability and serving and improving New York City
- Quick on your toes and flexible
- Curiosity and hunger to know how things work and ability to use that knowledge to make connections and find opportunities
- Positive attitude and sense of humor

## **Application Process**

Applications will be reviewed on a rolling basis. You must complete both steps in this application process to be considered:

Step 1: Apply for Job ID 542178 via the NYC Jobs website at [nyc.gov/jobs](https://nyc.gov/jobs) and specify 'Public Affairs (Zero Waste Partnerships & Events)' in your cover letter.

Step 2: Send your cover letter and resume to [Julie@sanitationfoundation.org](mailto:Julie@sanitationfoundation.org) with the subject line "Zero Waste Partnerships."